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INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 25 JULY 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred
During the Preceding Week:

a. LIMS

After numerous mini critical design reviews (CDR) with Office of Logistics, Office of Finance and Office of the Inspector General personnel in attendance, Booz-Allen & Hamilton is now sufficiently prepared to conduct the formal CDR for the LIMS project. The formal CDR will be held on the afternoon of 01 August with an executive summary now scheduled for the afternoon of 03 August.

b. DAS

A Wang Users meeting was held on 23 July at which Ms. Robin Pedlar, our Wang Customer Analyst, reviewed 4.J enhancements. It is now possible to send messages/documents to all Logistics Wang users. Also discussed was the need for all Wang users to purge outdated information on a regular basis.

c. Regulations

The following regulations were written, reviewed, commented upon, concurred in, or published during the past week:

LI 70-1-9, Authority to Sign Correspondence - This revision signed and published.

LI 70-1-10, OL Reporting System - This revision signed and published.

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SUBJECT: IMSS Weekly Report--18 July 1984

d. Other

Field Guide for Logistics Personnel. An update/expansion of this proposed guide has been completed and is being coordinated within OL as well as with Log Officers of selected Area Divisions. Intended for use by field personnel who are assigned logistics duties overseas but have little training or experience in logistics, the guide is written in an informal, easy-to-understand style and addresses most of the routine tasks such employees might need to perform (such as acquiring materials, services, and housing; managing warehouse stock, housing, and station vehicles; shipping materials via various channels; and maintaining inventories and records). It also touches upon possible special requirements (such as firearms control and station evacuation). Of primary importance, it attempts to reference the applicable field regulations throughout so that users easily can pinpoint the official Headquarters publications containing the detailed guidance they should follow.

The Field Guide was initially drafted in 1981 but was not finalized at that time because of disagreement as to its tone, style, and overall usefulness in combination with the various field regulations. We believe the revised version resolves those differences and can prove valuable to its intended audience.

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Technical Group/DAS/IMSS/OL
WEEKLY STATUS REPORT
Week of 16 to 20 July

I. Major Activities During the Past Week:

A. Support to OL:

STAT MISCELLANEOUS. The long awaited IBM 6670 printer has arrived
and been placed in the [REDACTED] Another two
STAT [REDACTED] (U) to four weeks is required for testing and line connections.

II. General Items:

A. Support to OL:

STAT CONIF (Contract Information System). Participated in the
testing of the Funded 88's for DAY 1. [REDACTED] (U)

STAT ICS (Inventory Control System). Testing of Funded 88's is
continuing. Day 2 began on the 18th and is expected to be
completed by COB on the 23rd. [REDACTED] (U)

III. Problems:

None to report.

IV. Upcoming Events:

None to report.